



**COMMISSION ON CORRECTIONAL PEACE OFFICER  
STANDARDS AND TRAINING**

**APPROVED**

**Curriculum Review Committee Meeting  
Wednesday, April 9, 2003  
CPOST Headquarters**

**In Attendance:**

|   |                           |
|---|---------------------------|
| Lt. Pietro DeSantis II, Committee Chairperson | Ms. Helen Kampmann, HCSD  |
| Dr. Paul Bestolarides, Committee Member       | Mr. Jim Ernest, CDC HQ    |
| Ms. Mary McElhannon, Committee Member         | Mr. Jim Anderson, CDC HQ  |
| Ms. Monique Ford, CPOST (Recorder)            | Mr. Dan Elledge, CDC      |
| Ms. Paula French, CPOST                       | Dr. Robert Main, CDC      |
| Ms. Linda Mobery, CDC Parole                  | Ms. Gretchen Jung, CDC    |
| Mr. Rick Winistorfer, CDC Parole              | Ms. Karen Fitzgerald, CDC |
| Mr. Tom Rowe, CDC Parole                      | Ms. Gail Hunt, CDC        |
| Ms. Mary Wakefield, YATC                      | Ms. Alicia Azevedo, CDC   |
| Mr. Gary Parks, YATC                          | Ms. Sherry West, ODT      |
| Ms. Sally Morgan, YATC                        | Mr. Louis Carro, ODT      |
| Ms. Alison Malloy, YATC                       |                           |

**Committee Member(s) Absent:**

Mr. Doug Peterson, Committee Member

**I. Introductions**

The Curriculum Review Committee meeting was held on Wednesday, April 9, 2003 at CPOST Headquarters, 3161 Dwight Road, Elk Grove, CA. The Committee Chairperson, Lt. DeSantis, and recorder, Monique Ford, were present. A quorum being present, the meeting was called to order at 9:23 a.m. Introductions followed.

**II. Draft Minutes From Previous Meeting**

Lt. DeSantis called for corrections to the minutes from the March 7, 2003 and March 12, 2003 Curriculum Meeting. Lt. DeSantis moved that the minutes be approved as written, and the motion was seconded. A vote was taken; the motion carried.

**III. Lesson Plan Reviews**

**P&CSD**

**❖ Parole Agent Safety Tactical Training, Third Quarter**

Lt. DeSantis moved to recommend Full Approval; motion was seconded. A vote was taken and the motion passed.

**CDC - BCOA**

❖ **Prevention of Occupational Exposure to Bloodborne Pathogens**

This lesson plan was withdrawn.

❖ **Radio Communication and Alarm Devices**

This lesson plan was tabled for the Curriculum Review Committee Special meeting date April 28, 2003.

**CDC – Advanced Custody**

❖ **Rangemaster Impact Munitions**

Lt. DeSantis moved to recommend Full Approval; motion was seconded. A vote was taken and the motion passed.

**CDC – Lieutenants Academy**

❖ **Intake Screening/Temporary Housing**

This lesson plan was tabled for the Curriculum Review Committee Special meeting date April 28, 2003.

**CDC – IST**

❖ **Line Staff Impact Munitions**

Lt. DeSantis moved to recommend Full Approval; motion was seconded. A vote was taken and the motion passed.

❖ **Escape: Prevention and Pursuit Procedures**

This lesson plan was tabled for the Curriculum Review Committee Special meeting date April 28, 2003.

**IV. Corrected Copies**

**CYA – Supervisors Training**

Lt. DeSantis moved to recommend Full Approval for the following lesson plans; motion was seconded. A vote was taken and the motion passed.

❖ **Emergency Preparedness**

❖ **Leadership Skills**

❖ **Legal Issues and Liability**

❖ **Sexual Harassment Prevention**

**CYA- Basic Academy**

Lt. DeSantis moved to recommend Full Approval for the following lesson plans; motion was seconded. A vote was taken and the motion passed.

❖ **Gang Awareness: Module I**

❖ **Secure Area Extraction**

**V. Other Business**

Lt. DeSantis and the committee clarified the ratio of students to instructors related to CPOST Apprenticeship lesson plans during the first week of academy orientation and decided that CPOST will continue to indenture apprentices in a classroom setting. Lt. DeSantis informed the committee of a website that can help students with test taking. Lt. DeSantis informed the committee that at the next meeting in May of 2003, committee operating procedures will be reviewed/established. A special teleconference meeting date was set for April 28, 2003 at Richard A. McGee Training Center.

**VI. Adjournment**

There being no further business or discussion, the meeting was adjourned at 10:20 a.m.

Monique Ford  
Student Assistant, CPOST  
Recorder